



**County of Perth  
Accessibility Advisory Committee**

**Minutes - June 4, 2009**

**In Attendance:** Judy Nafziger, Ethel Sage, Marion Sage, Mary McLagan, Judy Givens, Linda Markham, Councillor Terry Seiler. Staff attending: Christel Hollinger, Lisa-Dawn Wismer.

**Regrets:** Jason Robinson

**North Perth Municipal Building – Listowel  
Committee Room**

Thursday, June 4, 2009  
7.00 PM

1. Call to Order ..... Chair
  - a. Meeting called to order at 7:19 by Judy Nafziger.
  - b. Committee members and staff were introduced. Welcome to new Accessibility Coordinator, Lisa-Dawn Wismer.
  
2. Disclosures of Interest
  - a. None
  
3. Adoption of Agenda
  - a. **THAT** the meeting Agenda be accepted as circulated  
Moved by Marion Sage. Seconded by Mary McLagan. **CARRIED.**
  
4. Previous Meeting
  - a. **THAT** the minutes of the previous meeting of March 5, 2009 be adopted as circulated  
Moved by Judy Givens. Seconded by Ethel Sage. **CARRIED.**
  
5. Business from Previous Minutes ..... Committee
  - a. County Council appointment of AAC members
    - i. County Council has approved membership of the committee.

- b. AAC members' mileage payment.
  - i. AAC members will now be receiving remuneration for their mileage to and from meetings.
  - ii. Please calculate mileage, and for now, email to Lisa-Dawn.
  - iii. Lisa-Dawn is looking into the process for recording mileage and receiving payment and will email when she receives further information.

- 6. Correspondence..... Christel
  - a. Regulations continue to be developed gradually. Customer Service Standard deadline for compliance is January 1, 2010.
  - b. Last week Christel attended an Accessibility Advisory Committee Forum. Lisa-Dawn will order and mail out the booklets from that forum to the members of the AAC: "Making Accessibility Happen: A guide to serving on a Municipal Accessibility Advisory Committee"
  - c. Lisa-Dawn will also watch for future Accessibility Advisory Committee forums and inform the group, as members are interested in attending.

Arrive: Linda Markham

- 7. New Business ..... Committee
  - a. County Accessibility Coordinator.
    - i. Lisa-Dawn is the new Accessibility Coordinator for the entire County, including the Municipalities and Townships.
    - ii. She will be working on meeting compliance for the Accessibility Customer Service Standard by Jan 1, 2010, which includes not only drafting policies for all 5 municipalities, but also putting the programs and practices in to place – HOW we are going to make our services accessible.
    - iii. Next week Lisa-Dawn will be attending Train the Trainer Training through Durham College so that she may begin training municipal staff.
    - iv. She will also be responsible for writing the Accessibility Plan for 2009-2010, which will be brought to the next meeting.
    - v. The Province requires a report to be submitted to them as well, with regard to the compliance to the Customer Service Standard.

- vi. She will receive and distribute information regarding the other standards as well as begin working on their implementation as they come out.
- vii. She is also here to support the AAC, and will be supporting them in a revitalization strategy.
- b. AODA regulation update.
  - i. As previously addressed.

8. Adjournment

- a. Next meeting: Thursday, Sept 3, 2009, 7.00 PM in Milverton.
- b. Motion to adjourn  
**THAT**, having completed all business, the meeting be adjourned at 8.00 PM.  
Moved: Mary McLagan. Seconded Linda Markham. **CARRIED**.