

APPLICATION FOR CONSENT

1 Huron Street
Stratford, Ontario N5A 5S4

(519) 271-0531 Ex. 415
FAX: (519) 273-5967
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COUNTY OF PERTH LAND DIVISION COMMITTEE

Under provisions of the Planning Act, RSO 1990 as amended by Bill 20, the Land Division Committee may refuse to accept or further consider the application until the prescribed information and materials (**in bold**) and the required fee has been received. Application, not including the minimum requirements under the Act, will be returned to the applicant/agent for further information/completion.

Date received: _____ Date complete: _____ File No. B ____ / ____

C. A. Protocol Agreement: _____ with _____

1. **Name of Applicant:** _____
Address: _____
_____ **Postal Code:** _____
Phone: _____ **FAX:** _____ **E-mail:** _____

Name and address of owner, if different from applicant:

_____ **Postal Code:** _____
Phone: _____ **FAX:** _____ **E-mail:** _____

Name and address of solicitor or authorized agent, if any (written authorization required):

_____ **Postal Code:** _____
Phone: _____ **FAX:** _____ **E-mail:** _____

Please specify to whom communications should be sent:
Applicant Agent/Solicitor Owner

2. a) **Type and purpose of proposed transaction: (check appropriate space)**
 Conveyance for: i) creation of new lot **or** ii) addition to existing lot
 Mortgage or Charge Partial Discharge of Mortgage
 Lease Easement/Right-of-way
 Correction of Title Other(Specify) _____

If lot addition, identify the land to which parcel will be added:

b) **Name of Person(s) (purchaser, leasee, mortgagee, etc.) To whom interest in land is intended to be conveyed, leased or charged:**

Relationship to owner: _____

3. **Location of subject land (all of severed and retained land):**
Municipality _____ **Ward** _____
Concession No. _____ **Lot(s)** _____
Registered Plan _____ **Lot(s)** _____
Reference Plan _____ **Part(s)** _____
Street Address/911 Number & Rd _____

4. **Description of land:**
a) **Dimensions of Land –**
To be severed: **To be retained:**
Legal Description _____ **Legal Description** _____
Frontage _____ **Frontage** _____
Average Width _____ **Average Width** _____
Depth _____ **Depth** _____
Area _____ **Area** _____

b) **Use of land (please check appropriate space):**

To be severed:	Existing	Proposed	To be retained:	Existing	Proposed
Urban Residential	<input type="checkbox"/>	<input type="checkbox"/>	Urban Residential	<input type="checkbox"/>	<input type="checkbox"/>
Rural Residential	<input type="checkbox"/>	<input type="checkbox"/>	Rural Residential	<input type="checkbox"/>	<input type="checkbox"/>
Commercial	<input type="checkbox"/>	<input type="checkbox"/>	Commercial	<input type="checkbox"/>	<input type="checkbox"/>
Agricultural	<input type="checkbox"/>	<input type="checkbox"/>	Agricultural	<input type="checkbox"/>	<input type="checkbox"/>
Institutional	<input type="checkbox"/>	<input type="checkbox"/>	Institutional	<input type="checkbox"/>	<input type="checkbox"/>
Industrial	<input type="checkbox"/>	<input type="checkbox"/>	Industrial	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>	Other (specify)	<input type="checkbox"/>	<input type="checkbox"/>
Explanation: _____			Explanation: _____		

Are any of the following uses or features on the subject land or within 500 metres of the subject land, unless otherwise specified? Please check the appropriate boxes, if any apply.

<u>USE OR FEATURE</u>	<u>ON THE SUBJECT LAND</u>	<u>WITHIN 500 METRES OF SUBJECT LAND, UNLESS OTHERWISE SPECIFIED(indicate approx. distance)</u>
an agricultural operation, including livestock facility or stockyard		
a landfill		
a sewage treatment plant or waste stabilization plant		
a provincially significant wetland (Class 1, 2 or 3 wetland)		
a provincially significant wetland within 120 metres of subject lands	N/A	
a flood plain		
an industrial or commercial use(specify the uses(s))		
an active railway		
a municipal airport		

c) Number, use and date of construction (if known) of buildings and structures (both existing and proposed):

To be severed:
Existing

To be retained:
Existing

Proposed

Proposed

d) Are there any easements or restrictive covenants affecting the subject land:

Yes

No

If yes, describe the easement or covenant and it's effect.

5. Number of new lots proposed (not including retained lot): _____

6. **Type of Access (check appropriate space):**

	Severed Lot:	Retained Lot:
Provincial Highway	<input type="checkbox"/>	<input type="checkbox"/>
County Road - maintained all year	<input type="checkbox"/>	<input type="checkbox"/>
Township Road - maintained all year	<input type="checkbox"/>	<input type="checkbox"/>
Municipal Street - maintained all year	<input type="checkbox"/>	<input type="checkbox"/>
Water Access	<input type="checkbox"/>	<input type="checkbox"/>
Right-of-Way	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____		

7. **What type of water supply is proposed? (Check appropriate space)**

	Severed Lot:	Retained Lot:
Municipally owned/operated	<input type="checkbox"/>	<input type="checkbox"/>
Private owned/operated well	<input type="checkbox"/>	<input type="checkbox"/>
Communal well	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____		

8. **What type of sewage disposal is proposed? (Check appropriate space)**

	Severed Lot:	Retained Lot:
Municipally owned/operated sanitary sewers	<input type="checkbox"/>	<input type="checkbox"/>
Private owned/operated septic tank	<input type="checkbox"/>	<input type="checkbox"/>
Communal septic system	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify) _____		

9. **When will water supply and sewage disposal services be available?**
 Severed Lot: _____
 Retained Lot: _____

10. **Current designation of subject land in applicable Official Plan?** _____
Current Zoning on subject land. _____

11. Has the owner previously severed any land from the original holding? Yes No

If the answer is yes, please indicate previous severances on the required sketch and supply the following information for each lot severed:

Grantee's name	1. _____	2. _____
Relationship to owner	_____	_____
Use of parcel	_____	_____
Date parcel created	_____	_____
File No. (if known)	_____	_____

12. If there is any other information that you think may be useful in reviewing this application, please attach as a separate page (if necessary).

13. Has the subject land ever been, or is it now, the subject of an application for a Plan of Subdivision under the Planning Act?

Yes No
If yes, give (if known) File No. _____ Decision _____

or Application for Consent:
 Yes No
If yes, give (if known) File No. _____ Decision _____

14. Is the subject land being dealt with under any other Planning Act application (answer yes or no)?
Official Plan _____ Official Plan Amendment _____ Zoning By-law Amendment _____
Minor Variance _____ Minister's Zoning Order Amendment _____

If yes to any of the above, give File No. and status of application (if known):

I/we, _____ of the _____ of _____
in the _____ of _____, DO SOLEMNLY DECLARE
THAT:

All the statements contained in this application (both prescribed and requested) are true, and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

DECLARED before me at the _____
of _____ in the _____
of _____, this _____
day of _____,

Signature of applicant, solicitor or agent

Signature of applicant, solicitor or agent

A Commissioner

NOTE: If the applicant is not the owner of the subject land, the written authorization of the owner that the applicant is authorized to make the application will be required.

AUTHORIZATION OF OWNER FOR AGENT TO MAKE APPLICATION

If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this application or the authorization set out below must be completed.

I/we, _____, owner(s) of _____
the subject land named in this Application for Consent, hereby authorize _____
to act as agent(s) in any matters pertaining to the Application for Consent.

Date

Signature of Owner

Signature of Owner

AUTHORIZATION OF OWNER FOR AGENT TO PROVIDE PERSONAL INFORMATION

If the applicant is not the owner of the land that is the subject of this application, complete the following authorization concerning personal information set out below.

I/we, _____ am/are the owner(s) of the land that is the subject of this application for a consent and for the purposes of the Freedom of Information and Protection of Privacy Act, I/we authorize _____ as my/our agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date

Signature of Owner

Signature of Owner

CONSENT OF OWNER TO USE AND DISCLOSE PERSONAL INFORMATION

Complete the consent of the owner set out below concerning personal information.

I/we, _____ am/are owner(s) of the land that is the subject of this consent application and for the purposes of the Freedom of Information and Privacy Act, I/we authorize and consent to the use by or the disclosure to any personal or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

Date

Signature of Owner

Signature of Owner

SCHEDULE 'A'

REQUIREMENTS FOR SKETCH:

NOTE: A Surveyor's sketch indicating all buildings will be required for residential/urban parcels and small or irregular shaped lots in rural areas.



A sketch must accompany this application and shall show the following:

- a) the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
b) the distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing;
c) the boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained;
d) the location of all land previously severed from the parcel originally acquired by the current owner of the subject land;
e) the approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land such as buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks;
f) the existing uses on adjacent land, such as residential, agricultural and commercial uses;
g) the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or a right-of-way;
h) proposed building envelope on new lot;
i) the location and nature of any easement affecting the subject land;
j) the distance from any buildings to lot lines.

THE ABOVE REQUIREMENTS (in bold) MUST BE ON YOUR SKETCH IN ORDER TO SUBMIT A COMPLETE APPLICATION. For any of the above requirements that do not pertain to your property, indicate N/A in the margin above.

APPLICANT'S CHECKLIST:

The County will assign a File Number for the complete application and this should be used in all communications.

Have you remembered to enclose:

- ONE COPY OF COMPLETED APPLICATION
ACCURATE SKETCH OF SUBJECT LAND (RETAINED AND SEVERED)
THE REQUIRED APPLICATION FEE OF \$1,200.00 PAYABLE TO THE COUNTY OF PERTH
FARM QUESTIONNAIRE, IF REQUIRED
3rd PARTY APPEAL ACKNOWLEDGMENT
\$50.00 SIGN DEPOSIT
REGISTRY PIN PRINTOUT

NOTE: An additional fee payable to the Conservation Authority in your area, is required if their comments are required. This office will be able to advise you if this is required once the application has been submitted. Payment should be submitted to the Land Division Committee who will forward it to the Conservation Authority.

Septic System approvals are under the jurisdiction of the local municipalities. You should contact the local Building Official for requirements in your municipality.

Table with 4 columns: Municipality, Name, Phone Number, and Fee per lot. Rows include Perth East, Perth South, North Perth, and West Perth.