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# Site Plan Accessibility Review Checklist

The Site Plan Accessibility Review Checklist has been created to assist the Perth County Joint Accessibility Advisory Committee in reviewing a site plan control application that has been submitted for approval. The checklist is a reference tool only and should be used in conjunction with other guiding legislation such as the Ontario Building Code, AODA Standards, etc.

**Site Plan Name:** \_\_\_\_\_

**Review Date:** \_\_\_\_\_

**Sub-Committee Members:** \_\_\_\_\_

**Staff Present:** \_\_\_\_\_

**Report Contact:** \_\_\_\_\_

## 1. Parking

Does this section apply? Yes / No

Design Standard for Review	Recommendations or Comments?	Reviewed?
<p><b>Provision:</b></p> <ul style="list-style-type: none"> <li>• 12 or less parking spaces: 1 parking space for the use of persons with disabilities, which meets the requirements of a Type A parking space (see below)</li> <li>• 13 – 100 parking spaces: 4% of the total number of parking spaces for the use of persons with disabilities</li> <li>• An equal number of parking spaces that meet the requirements of a Type A parking space and a Type B parking space must be provided, if odd number of parking spaces – may use Type B parking space.</li> </ul>		
<p><b>Type A Space:</b> 3400 mm (min.) wide x 5600 mm (min.) long</p>		
<p><b>Type B Space:</b> 2800 mm (min.) wide x 5600 mm (min.) long</p>		
<p><b>Access Aisle:</b> 1500 mm (min.) wide, clearly marked, adjacent to accessible parking space. Two adjacent accessible parking spaces may share an access aisle.</p>		
<p><b>Location:</b> consider if parking is located near accessible entrance.</p>		
<p><b>Path of Travel:</b> 1500 mm (min.) wide pathway to accessible entrance.</p>		
<p><b>Parking Surface:</b> Firm, stable and slip-resistant.</p>		

<b>Running Slope of Parking Area:</b> 2% running slope (max.)		
<b>Cross-Slope of Parking Area:</b> 1% cross-slope (max.)		
<b>Overhead Clearance for Interior/Covered Parking:</b> 2750 mm for van accessible parking spaces.		
<b>Directional Signage:</b> consider signage to guide users to nearest accessible entrance.		
<b>Vertical Signage:</b> <ul style="list-style-type: none"> <li>• Width 300 mm (min.) x Height 450 mm (min.)</li> <li>• Mounted 1500 to 2500 mm high at centre.</li> <li>• Marked with Dynamic Symbol of Access</li> </ul>		
<b>Pavement Signage:</b> <ul style="list-style-type: none"> <li>• Marked with Dynamic Symbol of Access</li> <li>• Length 1000 mm (min.)</li> <li>• Centre of space painted white on a background field of blue</li> </ul>		

## 2. Passenger Loading Zone

Does this section apply? Yes / No		
Design Standard for Review	Recommendations or Comments?	Reviewed?
<b>Location of Loading Zone:</b> consider that the location of the loading zone located near accessible entrance.		
<b>Size of Loading Zone:</b> 7400 mm long (min.) x 2440 mm wide (min.), clearly marked.		
<b>Path of Travel:</b> 1500 mm (min.) wide pathway to accessible entrance.		

<b>Directional Signage:</b> consider signage to guide users to nearest accessible entrance.		
<b>Vertical Signage:</b> <ul style="list-style-type: none"> <li>• Width 300 mm (min.) x Height 450 mm (min.)</li> <li>• Mounted 1500 to 2500 mm high at centre.</li> <li>• Marked with Dynamic Symbol of Access</li> </ul>		

3. Exterior Paths of Travel		
Does this section apply? Yes / No		
Design Standard for Review	Recommendations or Comments?	Reviewed?
<b>Surface of Path:</b> firm, stable and slip-resistant.		
<b>Headroom Clearance:</b> consider adequate headroom clearance for covered paths of travel.		
<b>Lighting:</b> 50 lux (5 foot-candles) (min.) at components (ex. stairs, ramps and rest areas).		
<b>Width of Path:</b> 1500 mm clear width of path of travel		
<b>Slope:</b> 1:25 (4%) (max.). Note: If walkways exceed 4%, a ramp is required.		
<b>Rest Area:</b> consider rest areas along paths of travel.		
<b>Accessible Seating Options:</b> provide as required (ex., benches with arm / back rests and consideration for alternate design configurations).		
<b>Gratings and Openings:</b> 13 mm (max.) wide gratings/openings in direction of travel. Where possible,		

gratings and grills shall be located on one side of the walkway.		
<p><b>Exterior Landscaping:</b></p> <ul style="list-style-type: none"> <li>• Consider clearance between plantings, pathways, and seating areas</li> <li>• Consider street furniture, waste receptacles, light standards, signs, planters, mailboxes and the potential to reduce accessibility of paths of travel</li> <li>• Planting beds located adjacent to pedestrian walkways shall incorporate 75 mm high cane-detectable curb</li> <li>• If there is a potentially hazardous grating, edges of the walk shall incorporate clearly defined cane-detectable curbs of 100 mm (min.)</li> </ul>		

4. Curb Ramps		
Does this section apply? Yes / No		
Design Standard for Review	Recommendations or Comments?	Reviewed?
<b>Surface of Curb Ramps:</b> firm, stable and slip-resistant.		
<b>Width of Curb Ramp:</b> 1500 mm. clear width, exclusive of flared sides		
<b>Transition Area:</b> 1200 mm (min.) at top of curb ramp		
<b>Running Slope of Curb Ramp:</b> The running slope should be between 1:50 and 1:20. If there is a retrofit, a 1:12 may be used.		

<b>Cross-Slope of Curb Ramp:</b> 1:50 (2%) (max.).		
<b>Tactile Attention Indicator (TAI) Surfaces:</b> 610 mm (min.) deep, back at 150 mm to 200 mm from edge of curb.		

5. Ramps		
Does this section apply? Yes / No		
Design Standard for Review	Recommendations or Comments?	Reviewed?
<b>Necessary Ramps:</b> must be considered where elevation is greater than 1:25 (4%) – see Exterior Paths of Travel above.		
<b>Surface of Ramps:</b> firm, stable and slip-resistant surface of ramps.		
<b>Running Slope of Ramps:</b> 1:20 to 1:25		
<b>Cross-Slope of Curb Ramp:</b> 1:50 (2%) (max.).		
<b>Clear Width:</b> 950 mm to 1100 mm between handrails.		
<b>Edge Protection:</b> provided, where ramps and landings are not level or where there is no solid enclosure or guard.		
<b>Lighting:</b> 50 lux (5 foot-candles) (min.) lighting at ramp area.		
<b>Length of Ramp:</b> less than 9000 mm (max.) or provide landing (see below).		

<p><b>Ramp Landing:</b></p> <ul style="list-style-type: none"> <li>• Provided at top, bottom, intermediate level or where there is any directional change.</li> <li>• For landing dimensions, see FADM.</li> </ul>		
<p><b>Handrail on Ramps:</b> 865 mm to 920 mm high on both sides.</p>		

6. Stairs		
Does this section apply? Yes / No		
Design Standard for Review	Recommendations or Comments?	Reviewed?
<p><b>Surface of Stairs:</b> slip-resistant and non-glare surface for stairs</p>		
<p><b>Tread of Stairs:</b> 280 mm to 355 mm deep, uniform</p>		
<p><b>Riser of Stairs:</b> 125 mm to 180 mm high, uniform</p>		
<p><b>Open Riser:</b> not permitted</p>		
<p><b>Nosing Projection (overhang/ledge on each stair):</b> 25 mm (max.)</p>		
<p><b>Tactile Attention Indicator (TAI) Surfaces:</b> 610 mm (min.) deep, at top of stairs, one tread back, cane-detectable and differentiated.</p>		
<p><b>Lighting:</b> 100 lux (5 foot-candles) (min.) lighting at stairs stairway areas.</p>		
<p><b>Handrail on Stairs:</b> 865 mm to 920 mm high on both sides.</p>		

7. Building Entrances		
Does this section apply? Yes / No		
Design Standard for Review	Recommendations or Comments?	Reviewed?
<p><b>Provision:</b> Minimum 50% of entrances used by staff or the public shall be accessible.</p>		
<p><b>Entrances Signage:</b> Entrance used by staff and the public are accessible and are identified with sufficient signage. Entrances which are not accessible shall be signed to provide direction to nearest accessible entrance.</p>		